

**The Presbyterian Church in Orland Park**  
**13401 Wolf Road, Orland Park, Illinois 60467**  
**Arts & Crafts Fair**  
**Saturday, November 10, 2018**  
**9:00 a.m. to 4:00 p.m.**  
**preschurchop@comcast.net, www.pcorlandpark.org**

**Application Form for Crafters/Vendors**

Exhibitor's Name: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Detailed description of your Art or Craft: \_\_\_\_\_

**We cannot guarantee your space placement. If you have a request, we will do our best to accommodate you.**

Request: \_\_\_\_\_

\$ \_\_\_\_\_ enclosed for \_\_\_\_\_ **Space(s)** 8' long x 4 ½' deep - with 2 chairs at **\$30 each (SPACE ONLY)**

**Tables are additional** – see fees below:

\$ \_\_\_\_\_ enclosed for \_\_\_\_\_ **8' Table(s)** at **\$5 each** (no extra tables allowed) or

\$ \_\_\_\_\_ enclosed for \_\_\_\_\_ **6' Table(s)** at **\$5 each** (no extra tables allowed)

\$ \_\_\_\_\_ **Total amount enclosed** (checks will not be cashed until September)

\_\_\_\_\_ check here if electricity is needed (limited outlets available).  
You must provide your own extension cord.

\_\_\_\_\_ check here if you would like small fliers to give out at other craft shows, etc. Quantity: \_\_\_\_\_

Please make your check payable to THE PRESBYTERIAN CHURCH IN ORLAND PARK and mail it along with the form, photos and a self-addressed stamped envelope **as soon as possible to the address below:**

**The Presbyterian Church in Orland Park**  
**13401 Wolf Road, Orland Park, Illinois 60467**  
**Attention: Arts & Crafts Fair**

You are welcome to set up of your items at the church from:

**Friday, November 9<sup>th</sup>, 9:00 a.m. to noon and/or Saturday, November 10<sup>th</sup> at 7:00 a.m.**

The Presbyterian Church in Orland Park shall not be liable for any injuries, losses or damages sustained by any participant, his/her/their heirs, administrators, successors and assigns or any other person or organization arising out of this event. Participants - by signing this application form, you hereby fully and forever release The Presbyterian Church in Orland Park from any and all causes of action claims and demands of any nature whatsoever arising out of this event. Please note that this application is not complete without your signature.

\_\_\_\_\_  
Signature of Applicant

Date: \_\_\_\_\_

All entries, whether accepted or not, will be verified as soon as possible.  
If you have any questions, please call the church office at (708) 448-8142.

**Cancellation Policy:** No participation in show after

refunds if you cancel your October 11, 2018.

*Please keep this sheet for your reference.*

**Annual Arts & Crafts Fair  
Saturday, November 10, 2018  
The Presbyterian Church in Orland Park  
13401 Wolf Road  
Orland Park, Illinois 60467  
(708) 448-8142  
preschurchop@comcast.net, www.pcorlandpark.org**

**We are seeking exhibitors for our 2018 Arts & Crafts Fair.  
Exhibitors must have high quality, hand-crafted items of their own creation.**

- WHERE:** The Presbyterian Church in Orland Park  
13401 Wolf Road, Orland Park, Illinois 60467  
(708) 448-8142
- WHEN:** Saturday, November 10, 2018 from 9:00 a.m. to 4:00 p.m.
- SET UP:** Friday, November 9<sup>th</sup>, 9:00 a.m. to noon and/or  
Saturday, November 10<sup>th</sup> at 7:00 a.m.
- PHOTOS:** As part of your application, you must enclose photos of your craft.  
Please be sure to put your name on the back of each photo.
- SELF ADDRESSED ENVELOPE:** A self-addressed stamped envelope must also be included, so that we may communicate with you about your application/receipt.
- DEADLINE:** Promptness in returning the application as soon as possible is important but does not guarantee acceptance. In order to insure a high-quality show, we reserve the right to be selective. Please make your check payable to THE PRESBYTERIAN CHURCH IN ORLAND PARK and mail it along with the form, photos and a long self-addressed stamped envelope **as soon as possible to the address above.**
- PLEASE NOTE:**
- The Arts & Craft Fair is from 9:00 a.m. to 4:00 p.m. To be fair to our shoppers and other exhibitors, please no early tear-downs.
  - No bakery or candy items may be sold by exhibitors.
  - Some vendors may be allowed but limited to only one vendor per company.
  - The table must be skirted to the floor.
  - All entries, where accepted or not, will be verified as soon as possible.
- PROMOTION:** The Presbyterian Church in Orland Park will publicize this event in newspapers with paid advertisements as well as complimentary newspapers. Church outdoor sign and other publicity will be placed in the community advertising this event.

**CANCELLATION POLICY:** No refunds if you cancel your participation in show after October 11, 2018.

**Thank you very much for your interest and support.  
Please feel free to contact the church at (708) 448-8142 with any questions you may have.**